



Compliance Plan Reference

A compliance plan spells out department policies and procedures for preventing, detecting, and eliminating **fraud, waste, or abuse**.

It's important to become familiar with your local health department's compliance plan. In some cases, *clinician input may be invaluable in updating the plan with new recommendations*.

- ✓ You can usually find your plan from your Health Insurance Portability and Accountability Act (HIPAA) compliance Officer or clinic manager. Policies should be established for classifying reasonable and necessary services.
- ✓ The company that conducts audits in California is **Health Data Insights, Inc.** They sometimes conduct random audits, and it does not necessarily mean you have not been compliant.

TIP: Look at your records and ask yourself “If someone were to review my records, would they know what transpired? Would they understand my plan for follow-up care and treatment?”

- ✓ The American Academy of Professional Coders (AAPC) has produced a toolkit to help you in developing your compliance plan. It is available from many online retailers. **Search for “AAPC Compliance Toolkit.”**