



## Medicare Enrollment Supporting Documents

This list will help you assemble the documents you need to accompany your Medicare enrollment application.

- IRS documentation for provider, owners (sect 5), and billing agent (sect 8)
- Organizational flow chart for all entities (sect 5)
- Letter of responsibility for Medicare overpayments
- Voided check or bank letter
- Tax ID Number
- W-9
- Clinic Permit
- Hospital Transfer Agreement
- Insurance Coverage (Malpractice Liability Face Sheet)
- Medical Staff Roster
- Clinic Services and Hours of Operation
- Lab Permit (CLIA-Clinical Laboratory Improvement Amendments)
- NPI (Individual, Group and Lab)
- Licenses (RN, LVN, Phlebotomy, MD, NP staff)
- Curriculum Vitae (for NP, MD staff)
- Board Certifications
- Drug Enforcement Administration (DEA) certifications

